

**Summary of the Decisions Taken at the Meeting
of Joint Commissioning Committee held on 1 December 2016**

Agenda Item No.	Agenda Item	Decision
6	<p>Employment Statistics Quarter 2: 1 July to 30 September 2016</p> <p>Report of Head of Transformation</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Note the contents of the report.</p>	<p>Resolved</p> <p>(1) That the report be noted.</p>
7	<p>Recruitment of Joint Chief Executive</p> <p>Report of Joint Chief Executive and Chief Finance Officer</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To agree to the recruitment of a Joint Chief Executive.</p> <p>1.2 To consider the pay and package review and agree any changes to the current terms and conditions.</p> <p>1.3 To note the submissions from the search and recruitment companies and identified preferred bidder and to delegate to the Head of Paid Service or her deputy, in consultation with the Leaders of CDC and SNC, authority to agree the terms of the appointment of the preferred</p>	<p>Resolved</p> <p>(1) That agreement to the recruitment of a Joint Chief Executive be given.</p> <p>(2) That having given due consideration to the pay and package for the Joint Chief Executive, the changes to the current terms and conditions, as set out in the exempt minutes, be agreed.</p> <p>(3) That it be noted that submissions from the search and recruitment companies had been received and authority be delegated to the Head of Paid Service or her deputy, in consultation with the Leaders of CDC and SNC, to appoint a consultant and agree the terms of the appointment of the preferred bidder and the associated decisions regarding the finalisation of the material for publication including:</p>

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	<p>bidder and the associated decisions regarding the finalisation of the material for publication including:</p> <ul style="list-style-type: none"> i. Job advertisement ii. 'Micro site' domain name, if required iii. 'Micro site' copy, including Leaders' letter of introduction <p>1.4 To note the timescale for the recruitment process and that interim arrangements for the Head of Paid Service, Returning Officer and Electoral Registration Officer positions will be required.</p>	<ul style="list-style-type: none"> iv. Job advertisement v. 'Micro site' domain name, if required vi. 'Micro site' copy, including Leaders' letter of introduction <p>(4) That the timescale for the recruitment process be noted and that it be further noted that interim arrangements for the Head of Paid Service, Returning Officer and Electoral Registration Officer positions would be required.</p>
8	<p>Draft Business Cases: Joint Planning Policy and Growth Strategy Team and Joint Design and Conservation Team</p> <p>Report of Head of Strategic Planning and the Economy and Head of Development Management</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To consider the responses to the consultation process with the affected staff and trade union representatives received as detailed in the consultation log (attached as exempt Appendix 3 and 4) and from the Joint Councils Employee Engagement Committee (to be reported verbally), and determine whether any amendment to the business case is required as a result of them.</p> <p>1.2 To note that the business case</p>	<p>Resolved</p> <p>(1) That having given due consideration to the responses to the consultation process with the affected staff and trade union representatives and from the Joint Councils Employee Engagement Committee, it be determined that no further amendment to the business cases for a Joint Planning Policy and Growth Strategy Team and Joint Design and Conservation Team was required.</p> <p>(2) That it be noted that the business cases would be considered in respect of non-staffing matters by Cherwell District Council Executive on 5 December 2016 and by South Northamptonshire Council Cabinet on 12 December 2016.</p> <p>(3) That the staffing aspects of the final business cases to create a Joint Planning Policy and</p>

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	<p>will be considered in respect of non-staffing matters by CDC Executive on 5 December 2016 and by SNC Cabinet on 12 December 2016.</p> <p>1.3 To approve the staffing aspects of the final business cases to create a Joint Planning Policy and Growth Strategy Team and a Joint Design and Conservation Team between CDC and SNC, subject to similar consideration and approval of the non-staffing aspects of the business case by CDC Executive and SNC Cabinet.</p> <p>1.4 To delegate to the Head of Development Management and the Head of Strategic Planning and the Economy responsibility for implementation of the business cases, including approving the costs of any potential redundancies, in consultation with the Chief Finance Officer, subject to the business case being agreed by both Councils.</p>	<p>Growth Strategy Team and a Joint Design and Conservation Team between Cherwell District Council and South Northamptonshire Council, subject to similar consideration and approval of the non-staffing aspects of the business case by Cherwell District Council Executive and South Northamptonshire Council Cabinet.</p> <p>(4) That, subject to the business case being agreed by both Councils, responsibility for implementation of the business cases, including approving the costs of any potential redundancies, be delegated to the Head of Development Management and the Head of Strategic Planning and the Economy in consultation with the Chief Finance Officer,</p>
<p>8</p>	<p>Progress on the Establishment of Revenues and Benefits Teckal Company</p> <p>Report of Assistant Director - Transformational Governance</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the progress on activities that is taking place with regard to the establishment of the companies.</p> <p>1.2 To agree to amend their</p>	<p>(Decisions for this item are subject to the respective call in arrangements of each council with call-in expiring at noon on Wednesday 7 December for CDC and Friday 9 December for SNC)</p> <p>Resolved</p> <p>(1) That the progress on activities that is taking place with regard to the establishment of the companies be noted.</p> <p>(2) That agreement to given to amend the decision of the Joint Commissioning Committee as set out in Minute 33, resolution</p>

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	<p>decision as set out in Minute 33, resolution 5 as set out in recommendation 1.3 and 1.4 below.</p> <p>1.3 That officers be requested to establish and register a joint local authority owned teckal company limited by guarantee operating within a Mutual Trading Status with South Northants Council and Cherwell District Council as equal members of the company to deliver in the first instance a revenues and benefits service to the councils.</p> <p>1.4 That subject to further tax advice officers be requested to establish and register a joint local authority owned sister trading company with South Northants Council and Cherwell District Council as equal owners, either through company limited by shares or a company limited by guarantee, as appropriate based on financial and legal advice.</p>	<p>5 as set out in resolutions (3) and (4) below.</p> <p>(3) That officers be requested to establish and register a joint local authority owned teckal company limited by guarantee operating within a Mutual Trading Status with South Northants Council and Cherwell District Council as equal members of the company to deliver in the first instance a revenues and benefits service to the councils.</p> <p>(4) That subject to further tax advice officers be requested to establish and register a joint local authority owned sister trading company with South Northants Council and Cherwell District Council as equal owners, either through company limited by shares or a company limited by guarantee, as appropriate based on financial and legal advice.</p>
10	<p>Urgent Business - Appointment of Chairman for the Remainder of the Municipal Year 2016/2017</p>	<p>Resolved</p> <p>(1) That Councillor Barry Wood be appointed Chairman of the Joint Commissioning Committee for the remainder of the municipal year 2016/2017.</p>
13	<p>Draft Business Case: Joint Housing Services</p> <p>Exempt Report of Head of Regeneration and Housing</p>	<p>Resolved</p> <p>(1) That, having given due consideration, the draft business case for Joint Housing Services be endorsed as a basis for consultation with staff and trade unions.</p> <p>(2) That it be noted that the financial case for the business</p>

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		<p>case would be finalised once the job evaluation process had been completed and costs were not expected to be higher than those included in the draft business cases, but may be lower and it be further noted that the job evaluation process was underway and was expected to be completed this month and consultation with staff would not commence until the completion of the job evaluation process.</p> <p>(3) That, having given due consideration to the 'Review of CDC Build! Team and Regeneration Resources', the development of a full business case to be received at a future meeting be endorsed.</p>
14	<p>Benefits Realisation Review: Performance and Insight Team</p> <p>Exempt Report of Director – Strategy and Commissioning</p>	<p>Resolved</p> <p>(1) That, having given due consideration, the recommendations in the Benefits Realisation Review report be endorsed and the report be endorsed as a basis for consultation with staff and trade unions.</p> <p>(2) That it be noted that the financial case would be finalised once the job evaluation process had been completed and costs were not expected to be higher than those included in the Benefits Realisation Review report, but may be lower and consultation with staff would not commence until the completion of the job evaluation process.</p>